



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, January 28, 2025

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting at order at 7:32 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Janet Miller. Director Jason Garlick was absent. Fire Chief Chris Appleton was absent. District Engineer Steven Pearl and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report – absent.

1.1.1 Call/Incident report.

1.1.2 Safety Meeting roster.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report.

District Engineer, Steven Pearl reported the new General Manager for HBMWD was present for the Muni-meeting. HBMWD is scheduling an instream flow workshop, and there is discussion of a joint approach for LHMP projects.

1.3 General Manager Report

None.

1.4 Director Reports

Director Richard Grissom attended an Ethics training class.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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MINUTES

Approval of Minutes

2.1 Regular Board Meeting, December 17, 2024.

Correspondence

3.1 Liberty Mutual Bond Inquiry.

Financial Reports

4.1 Interfund Transfers, \$283,674.73.

4.2 Check/EFT Payments, (7654-7673) \$278,138.02, EFT \$5,536.71.

4.3 Payroll, \$2,271.60.

4.4 General Journal Entries, (610-614), \$27,610.13.

4.5 Reimbursements \$494.13, Mileage \$239.40.

4.6 Bad Debt, Account 490.01, Water \$8,531.06, Sewer \$4,691.90.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

F. Business Items Action/Information

5.1 Receive and file 2024 audit report. Action.

General Manager Richard Hanger presented the 2024 audit report.

Director Richard Grissom moved to receive and file the 2024 audit report as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

5.2 Quarterly Financial Reports and Budget Adjustments. Action.

General Manager Richard Hanger provided the staff report.

Director Janet Miller moved to approve the quarterly financial reports and budget adjustments as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

5.3 Annual I-Bank Certification. Action.

General Manager Richard Hanger provided the staff report.

Director Richard Grissom moved to approve the annual I-Bank certification as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

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MINUTES

G. Public Hearings

6.1 Closed Session – None.

I. Future Agenda Items

7.1 CPI Rate Adjustment. Feb.

7.2 CPI Wage Adjustment. Feb.

7.3 Conflict of Interest, Form 700. Feb.

J. Adjournment/Announcements

8.1 Next regular meeting, February 25, 2025.

The meeting adjourned at 8:02 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.