

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 25, 2020
Fieldbrook Fire Hall, 7:30 PM
MINUTES

1. Roll Call

President Roy Sheppard called the meeting to order at 7:30 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Fire Chief Jack Sheppard, District Engineer Rebecca Crow, District Engineer Hannah Gidanian were absent. Sewer Technician Grant Weaver, General Manager Richard Hanger, and community member Susan Elliott were present.

2. Agenda Modifications

3. Public Comments

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver updated the board on current projects, which include infiltration sealant, air valve replacements and a pump rebuild. Wastewater flows are stable with season rainfall totals below normal. Underground Service Alerts is being contacted to change the point of contact for the Sewer District.

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report – *absent.*

4.3.1 – Call/incident report.

4.4 District Engineer Report – *absent.*

4.4.1 – Muni meeting report –

4.4.2 – Anker Tank – grant award(s) update

4.5 General Manager Report

4.5.1 – General Manager Richard Hanger reminded the board about the annual Chili feed on March 7th. Official approval has been received regarding FEMA grant funding for the tank replacement project on Anker Lane. A Request for Qualifications is being prepared.

4.6 Reports by members of the Board.

4.6.1 – *None.*

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, January 28, 2020.

5.2 Correspondence/Information Items

5.2.1 HBMWD – Domestic Water Report 2019

5.2.2 Receive and File Form 700. Board and Staff.

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$34,671.25

5.3.2 Checks (#6047-6069) \$48,364.71

5.3.3 Payroll \$3,250.92

5.3.4 General Journal Entries 449&450

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.

6. Action/Discussion Items

6.1 No Items

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7. Future Agenda Items

7.1 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting March 24, 2020

Meeting adjourned at 7:52 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register