



Fieldbrook Glendale Community Services District

water · sewer · fire

Notice is hereby given that a

REGULAR MEETING

Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519

Tuesday, October 22, 2024

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting at order at 7:30 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. District Engineer Steven Pearl, Fire Chief Chris Appleton, and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report

1.1.1 Call/Incident report.

Fire Chief Chris Appleton reported 1 false alarm, 4 medical aid, 9 auto aid, 1 special duty, and 1 mutual aid. Also, he reported that the driveway in front of the firehouse needs repair. He will gather some quotes for future board action.

1.1.2 Safety Meeting roster. *Received and filed.*

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report. *Meeting cancelled.*

1.2.2 Bridge Loan Financing.

District Engineer Steven Pearl will research and bring an item back to the board for future action.

1.3 General Manager Report. *No additional report.*

1.4 Director Reports

Director Richard Grissom expressed concerns about parking on Murray Road for the McKinleyville Community Forest.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, September 24, 2024.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$56,558.82.

4.2 Check/EFT Payments, (7594-7611) \$49,996.98, EFT \$5,616.65

4.3 Payroll, \$3,227.73.

4.4 General Journal Entries, (606-612), \$24,637.92.

4.5 Reimbursements \$0, Mileage \$481.37.

4.6 Bad Debt, Accts #5160.02, 5210.01, 4180.03, 1390.01, Water \$1,366.48
Wastewater \$312.93.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Fieldbrook Fire Community Outreach Proposal. Action.

Director Richard Grissom moved to approve the purchase of items for community outreach as presented, not to exceed \$9,000.00. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.2 Quarterly Financial Reports and Budget Adjustments. Action.

Director Jason Garlick moved to approve the quarterly financial reports and budget adjustments as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.3 Sewer Flow Report – Dry weather. Action.

Director Jason Garlick moved to approve the sewer flow report as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

5.4 Draft MD&A for fiscal year 2024. Information. No Action.

General Manager Richard Hanger presented the draft MD&A for fiscal year 2024. No action was taken.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

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G. Public Hearing

6.1 Closed Session – None.

H. Future Agenda Items

7.1

I. Adjournment/Announcements

8.1 Next regular meeting, November 19, 2024.

The meeting adjourned at 8:08 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.